



**CITY OF GREENACRES
COUNCIL POLICY**

Policy No.: 29
Issued: 02-01-16
Revised:

SUBJECT: Appointments to Boards and Committees

REFERENCE: Article VIII, Section 5, City Charter
Chapter 2, Article III, Sec. 2-70, City Code
Chapter 2, Article III, Sec. 2-82, City Code
Chapter 4, Sec. 4-4, City Code
Sec. 113.1, Property Maintenance Code
Chapter 10, Article II, Sec. 10-42, City Code
Chapter 10, Article IV, Sec. 10-148, City Code

PURPOSE: It is the purpose of this policy to establish procedures for the City Council to appoint members of the Code Enforcement Board, the Education Advisory Committee, the Building Board of Adjustments and Appeals, the Civil Service Board, and the Board of Trustees of the Public Safety Officers and Firefighters Retirement Plan and Trust.

POLICY: One month before the expiration of a member's term on a board or committee listed above, or immediately upon an unexpected vacancy, the City Clerk shall notify all five (5) members of the City Council of such expiring term or unexpected vacancy, and identify a nomination period of not less than fourteen (14) days from the date of the notice. For an expiring term, the City Clerk shall include whether the incumbent member is eligible for reappointment and whether the incumbent member desires to be reappointed. Upon notification, each Council member is free to nominate one qualified individual for the vacancy. Such nomination should be made by having the individual submit a volunteer application to the City Clerk identifying the name of the nominating Council member.

After the end of the nomination period, an item regarding the appointment to the board or committee shall be placed on the agenda for the first regularly scheduled City Council meeting at least seven (7) days after the nominating period closes. The City Council may then appoint, by majority vote of the members present, one of the qualified nominees to fill the seat, subject to the terms and conditions set forth in the City Code.

EFFECTIVE DATE:

This policy shall become effective immediately upon its adoption by the City Council.

Adopted on this 1st day of February, 2016.

VOTED

Samuel J. Ferreri
Mayor

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Jonathan G. Pearce
Deputy Mayor

Attest:

Denise McGrew
City Clerk

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Lisa Rivera
Councilwoman, District I

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Peter Noble
Councilman, District II

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Judith Dugo
Councilwoman, District III

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Paula Bousquet
Councilwoman, District V

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney