

**CITY OF GREENACRES
COUNCIL AGENDA MEMORANDUM
2016.05MT6.005**

TO: Mayor & City Council

THROUGH: Andrea McCue, City Manager

FROM: Michele Thompson, Director of Leisure Services

SUBJECT: RESOLUTION NO. 2016-20 - FY17 STATEWIDE SCHOOL READINESS PROVIDER CONTRACT (FORM OEL-SR20) WITH THE EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.

DATE: May 5, 2016

Background:

The Early Learning Coalition (ELC) of Palm Beach County receives funding from federal and state agencies for child care and afterschool programs who comply with licensing requirements and who serve families that meet both the age and household income eligibility requirements.

The City entered into a School Readiness Provider Contract with ELC on July 1, 2015 for School Readiness Child Care funding for elementary age participants in the City's C.A.R.E.S. Program. The current contract expires on June 30, 2016 and the new contract requires approval by the City Council.

Analysis:

The FY 2017 Statewide School Readiness Provider Contract will provide monthly reimbursement for licensed child care, afterschool and camp providers that comply with state requirements, effective July 1, 2016 through June 30, 2017.

In accordance with the Provider Contract, the City agrees to:

- Retain all records for five (5) years after termination of the Agreement.
- Ensure all records pertinent to Provider Contract, including sign-in/out sheets, and attendance records, are available for unannounced inspections, review and copying by inspectors and auditors.
- Comply with regulations in the Provider contract; maintain hours of operation in accordance with the Child Care operating license and maintain Certificate of Liability Insurance.
- Utilize state approved educational and character development curriculum.
- Report any known or suspected child abuse to the FL Dept. of Children & Families through the Child Abuse Registry.
- Report any absences of enrolled and/or At-Risk children.
- Report any unusual incidents/accidents within three (3) business days.
- Submit attendance forms for payment by the 3rd of every month.

In accordance with the Provider Contract, the Early Learning Coalition shall:

- Conduct monitoring of the Provider to ensure compliance with the Agreement.
- Provide training and technical assistance.
- Process payment for the Provider for child care services provided under the School Readiness Contract, subject to availability of funds, and contingent upon funding by the Coalition and other funding sources.
- Notify the provider of At-Risk children.
- Forward names of any provider suspected of committing fraud to the Florida Office of Early Learning and law enforcement for further investigation.
- Support all licensed providers with training and technical assistance, as requested.

Financial:

The C.A.R.E.S. Program is a licensed, inclusive, nationally accredited after school program through the Center on Accreditation (COA) and is a State of Florida Gold Seal Quality Designated program.

Monthly reimbursements for the 12 month period will be remitted electronically based upon the pre-determined per child/per day Gold Seal rate of \$22.03 (regular rate for 6 hours or more) and \$10.73 (regular rate for 6 hours or less). The anticipated revenue total of \$147,996 has been included in the FY 2016 and FY 2017 budgets.

Legal:

The Resolution has been prepared in accordance with applicable City Codes.

Staff Recommendation:

Approval of Resolution No. 2016-20 authorizing the execution of the FY 2017 Statewide School Readiness Provider Contract with the Early Learning Coalition of Palm Beach County, Inc.

Michele Thompson, CPRP
Director of Leisure Services

Attachments: Resolution No. 2016-20
Exhibit A – FY 2017 Statewide School Readiness Provider Contract