

**CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2016.06EB3.003**

TO: Andrea McCue, City Manager
FROM: Thomas J. Lanahan, Assistant City Manager/Planning and Engineering Director
SUBJECT: **Planning and Engineering Department Report**
DATE: June 13, 2016

Listed below are the items currently under review by the Planning and Engineering Department for the reporting period May 10, 2015 through June 13, 2016.

NEW CASES

AB-16-01

A request by the Planning & Engineering Department for an abandonment of an easement for a bus shelter to be located at northeast corner of Lake Worth Road and South Jog Road @ Burger King. (Scheduled for the City Council meeting on June 20, 2016)

BA-16-04 (6533 Ramblewood Circle)

The petitioner is requesting a variance (BA-16-04) from Article III, District Regulations, Division 4, Residential Low (RL-3), Sec.16-309, Setback Requirements to allow a reduction of the minimum rear yard setback of 20'. (Scheduled for the Zoning Board of Adjustments & Appeals meeting on June 28, 2016)

CIE Update (CPA-16-03)

A request by the Planning & Engineering Department to amend the Capital Improvement Element of the Comprehensive Plan to reflect the City's revised Capital Improvement Program, the County's revised 5-Year Road Plan, the Palm Beach County Water Utilities Department's updated Water Supply Work Plan, and the latest Capital Improvement Plan of the School District of Palm Beach County.

Greenacres Nissan

A request by the owner for a Class III site and development amendment (SP-15-02B) to revise a previously established condition of approval regarding utility pole relocation. The site is located at 5385 Lake Worth Road. (Scheduled for the City Council meeting on June 20, 2016)

Office Depot Plaza

A request by the owner for an annexation (ANX-16-02) of 2 parcels of land totaling approximately 5.91 acres, a change in the future land use designation (CPA-16-04) from Palm Beach Urban Infill (UI) to City Commercial (CM), and a zoning change (ZC-16-02) from Palm Beach County Urban Infill (UI) to City Commercial Intensive (CI). The site is located at the southwest corner of Lake Worth Road and Military Trail at 4558 and 4562 Lake Worth Road.

Riverbridge POA

A request by the petitioner for a Class I site plan amendment (SP-90-11E) for removal of an existing halfcourt basketball court and construction of a new fullcourt basketball court. The site is located at 100 Riverbridge Blvd.

Soma Medical Center

A request by the owner for an annexation (ANX-16-01) of 1 parcel of land totaling approximately 0.87 acres, a change in the future land use designation (CPA-16-02) from Palm Beach County Commercial High with an underlying 5 units per acre (CH/5) to City Commercial (CM), a zoning change (ZC-16-01) from Palm Beach County General Commercial (CG) to City Commercial General (CG), and a site and development plan (SP-16-01) to construct a 5,438 sq. ft. one story medical building. The site is located at the northeast corner of Lake Worth Road and Scott Road at 6239 Lake Worth Road. (Scheduled for LDS review meeting on June 16, 2016)

Zoning Text Amendment (ZTA-16-02)

A city-initiated request for a text amendment to revise Chapter 12, Article III, Section 12-58 to amend the stormwater drainage freeboard requirement provisions for residential and commercial buildings.

CURRENT PLANNING CASES

3050 Sherwood Forest Blvd.

A request by the owner to split the lot located at 3050 Sherwood Forest Blvd. (Southeast corner of 10th Avenue North and Sherwood Forest Blvd.) (Awaiting receipt of response to review comments)

NW Corner of Chickasaw & Jog Road

A request by the owner for a voluntary annexation (ANX-13-03) of 2 parcels of land totaling approximately 0.47 acres, along with a change in the future land use designation (CPA-13-04) from Palm Beach County Low Residential 3 (LR 3) to City Mixed Use (MU) and a zoning designation change (ZC-13-04) from PBC Agricultural Residential (AR) to City Mixed Use Development-Office (MXD-O). The site is located on the northwest corner of Chickasaw Road and South Jog Road. (Staff review)

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

Bethesda Tabernacle

A request by the owner for a variance (BA-15-07), a request for a site and development plan approval (SP-99-04A) to modify the previously approved site plan to add additional offices, and a special exception (SE-15-05) to expand the existing House of Worship use and add a school facility at 4901 Lake Worth Road by demolishing the existing building and constructing a new building to the north. (Awaiting receipt of response to LDS comments of May 10, 2016)

EAR Based Amendments (CPA-15-08)

A request by the Planning & Engineering Department to revise all elements of the Comprehensive Plan as directed by the City's adopted Evaluation and Appraisal Report. (Staff review)

Ministries in Bethel

A request by the owner of the existing child care center / preschool at 3950 South 57th Avenue in the Commercial Intensive (CI) zoning district for a Special Exception (SE-16-01) and Site Plan (SP-84-12A) to construct an approximately

6,940 square foot House of Worship for Ministries in Bethel. (Awaiting receipt of response to LDS comments of June 9, 2016)

SITE PLAN AMENDMENTS

Greenacres Nissan

A request by the owner for site and development approval (SP-15-02C) to construct a parking garage for the motor vehicle dealer to be added to the previously approved site plan and a variance (BA-16-03) for an increase in project lot coverage and a reduction in the drive aisles and depth of the parking stalls within the garage. The site is located at 5385 Lake Worth Road. (The site plan amendment (SP-15-02C) is awaiting receipt of response to LDS comments of June 3, 2016 and the variance was postponed on May 31, 2016 to the June 28, 2016 Zoning Board of Adjustments & Appeals meeting)

TEXT AMENDMENTS

None.

Residential

Harvest Pines

Plat for this 35 unit single-family residential development and acceptance of park site deed were approved at the City Council meeting on April 20, 2015 and engineering permit was subsequently issued. Site civil engineering work is complete. Perimeter landscape buffer installation is underway. Construction is also underway on the two dozen houses in the subdivision and 1 Certificate of Occupancy has been issued.

Pine Grove Farm

Except for 2 vacant lots, all work has been completed.

Reserve at Summit

Plat for this 73 unit single-family residential development was approved at the July 6, 2015 City Council meeting and engineering permit and clearing permit have been issued. Site clearing and stormwater drainage are complete, and installation of water and sewer piping and internal roads are currently underway. Construction of the sales models and multiple houses is also underway.

Verona Estates

Site development and all offsite work (Nash Trail) are complete. The sales model is complete, 47 Certificates of Occupancy have been issued, and all remaining units (6) are under construction.

Commercial

Braman Honda

Revised replat under review. Vehicle storage lot construction is complete. Awaiting receipt of permit applications for the recently approved service department expansion (SP-97-06G).

Church of God 7th Day

Building permit and engineering permit are issued. Construction is underway.

Commons at Swain

Building, parking and landscaping complete except for north buffer fence which was the subject of a variance request.

Family Dollar

Awaiting receipt of revised plat responding to consulting surveyor's review comments. Issuance of engineering and building permits pending closing of real estate sale and plat approval.

Greenacres Nissan

Developer closed on purchase of the property on October 21, 2015. Plat approved on May 16, 2016 and engineering permit issued immediately thereafter. Building permit issuance pending satisfaction of utility pole relocation condition of approval.

Jog Professional

Sewer installation complete. Building and engineering permits issued. Preconstruction meeting with contractor and City staff held on March 20, 2016. Installation of stormwater drainage system and water service are underway as well as building foundations, walls and columns.

Shirdi Sai Baba Temple

Building, engineering, and County road permits issued. Installation of utilities and drainage is underway as well as the building walls and roof. Site buffer wall is complete. Reconstruction of Raulerson Drive (access road to Temple) has begun.

Wawa

Awaiting receipt of complete engineering permit applications including outside agency permits.

Capital Improvements

Community Center Expansion

Project was advertised for bids on June 28, 2015. Bids were received on July 29, 2015 and City Council awarded the project to Sisca Construction Services, LLC on September 3, 2015. Exterior walls are constructed. Roofing has been dried-in and exterior window and interior wall framing and drywall installation are underway. The project is scheduled to be completed in July 2016.

Original Section Drainage Improvement

An engineering study of existing conditions and potential improvements was completed. The project was divided into 6 phases and is being funded in part with Community Development Block Grant Funds. The first phase of improvements (First Street between the E-3 Canal and Swain Boulevard) has been completed. Bid Proposals were received on March 30, 2016 for Phase 2 (alleys in the southwest quadrant). The City Council awarded the project to Johnson Davis on June 6, 2016, with Notice to Proceed issued on June 8, 2016 and contract start date to be June 15, 2016.

Park Restroom Renovation

This project entails the renovation of the restroom facilities at City parks including Community Park, Ira Van Bullock Park and Veterans Park to provide upgrades to flooring, plumbing, lighting, entry doors and toilet partitions. Greenacres Freedom Park south (soccer) restroom floors are also included. The City Council awarded the project to ARZ Builders, Inc. at the September 16, 2015 City Council meeting. This project has been completed.

Public Safety Building Renovation

This project provides for the renovation of 2995 South Jog Road in Phase 1 to modify building access to address effects of the contract with PBSO for law enforcement services and in Phase 2 to adapt the former dispatch center to meet Fire Department functional needs. Due to the cost of the work, a competitive bidding process was required, with the contract awarded to ARZ Builders, Inc. The project is under construction with completion of Phase 1 expected this month. Construction bid documents are being prepared for the Fire Department renovation (Phase 2).

	CURRENT PERIOD	FY 2016 TO DATE	FY 2016 BUDGET
Annexations	0	1	3
Comprehensive Plan Amendments	0	3	5
Zoning Changes	0	2	5
Special Exceptions	0	1	5
Site Plans	0	3	5
Site Plan Amendments	3	17	15
Variances	1	5	3
Zoning Text Amendments	0	2	3

	CURRENT PERIOD	FY 2016 TO DATE	FY 2016 BUDGET
Landscaping	19	110	185
Zoning	7	43	90
Engineering	4	72	79