

CITY OF GREENACRES

Council Agenda Memorandum
2016.07DMC1.005

TO: Members of City Council

FROM: Andrea McCue, City Manager

RE: Ordinance No. 2016-21 – Fire Protection Assessment Program

DATE: July 18, 2016

COPIES: James D. Stokes, City Attorney
Denise McGrew, City Clerk

Background:

On June 6, 2015, the City Council reviewed information concerning the process to impose a City-wide non-ad valorem special assessment to fund the provision of fire protection services within the City and the potential revenue that would result. The Council directed staff to explore further and place sufficient funds in the FY2016 budget to pay for the required rate study and implementation process.

The City's Purchasing Division issued a Request for Proposals on November 22, 2015 to provide professional consulting services to develop and implement a Fire Service Assessment Program to the City.

On February 1, 2016, the City Council awarded the Fire Assessment Fee Study to Government Services Group, Inc.

On June 2, 2016, the Government Services Group presented its findings to the City Council and staff was directed to proceed with implementation of a Fire Assessment Fee, exempting government and institutional properties.

On June 20, 2016, the City Council approved the 1st reading of this Ordinance.

Analysis:

A Historical Demand Methodology was used to determine the City's Fire Assessment Fee. Government Services Group reviewed where fire service calls were going and what categories were generating the most calls, and it was apportioned based on that process. Data components used for this methodology were service delivery, fire flow availability to determine if there should be a non-residential square foot cap, and the benefit area. They reviewed the fire departments budget to determine fire related and EMS related costs and reviewed a years' worth of call data to determine areas of demand. All city parcels and buildings were reviewed to determine how many units were on each parcel and the types of use for each parcel.

