

**CITY OF GREENACRES**  
INTEROFFICE MEMORANDUM  
2016.07. MT6.004

**TO:** Mayor and City Council

**THROUGH:** Andrea McCue, City Manager

**FROM:** Michele Thompson, Director of Leisure Services

**SUBJECT:** **RESOLUTION NO. 2016 – 19 RECREATIONAL CO-ED YOUTH SOCCER LEAGUE AGREEMENT WITH LAKE WORTH SHARKS, INC.**

**DATE:** July 19, 2016

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**Background:**

In an effort to maintain levels of service and maximize efficiency, the City's Leisure Services Department operates athletic leagues through agreements with sports providers. In August 2012, the City entered into an agreement with the Lake Worth Sharks (LWS) soccer organization to facilitate the City's recreational co-ed youth soccer program. The LWS was incorporated November 12, 2004 as a Florida Not-for-Profit Corporation providing quality travel soccer programs to children 5 – 16 years of age. City staff has met with representatives from the LWS to review the terms of the new agreement which requires City Council approval.

**Analysis:**

Pursuant to the agreement LWS will provide sufficient staff and resources to professionally organize, manage and operate a co-ed recreational Youth Soccer League for participants 5 – 14 years of age. The City will make available the City's two lighted soccer fields (east and west) and the concession stand at Freedom Park for the two (2) program sessions; August to October 2016, and March to June 2017. The term shall be for one (1) year, with three (3) additional one (1) year terms, upon satisfactory performance.

Under the terms of the Agreement, LWS responsibilities include the following:

- Secure certified, trained officials, staff and volunteer coaches, and background screen in accordance to the terms of the agreement.
- Market the program (flyers, press releases, etc. and obtain sponsors).
- Coordinate drafts, parent and coaches meetings.
- Ensure parents, players and coaches adhere to the Code of Conduct.
- Create practice, game and schedules at least two (2) weeks in advance.
- Order and distribute team jerseys prior to first game.
- Ensure coaches and officials are available for scheduled play and dressed in uniform.

- Prepare and line fields for practice and games.
- Conduct satisfaction surveys.

In accordance with the Agreement, the League will indemnify and hold the City harmless against liability arising from activities, maintain insurance coverage in the amount of one million dollars (\$1,000,000) per occurrence combined single limit for Bodily Injury Liability and Property Damage, and two million (\$2,000,000) for General Aggregate. The City must be listed as an additional insured on the League's policy.

City's responsibilities include:

- Monitor Contractor performance and compliance.
- Collect fees, register participants using City registration forms.
- Advertise league in City Link, City website, marquee, press releases and flyers.
- Schedule usage of fields and lighting and concession stand.
- Facilitate Athletic Scholarship Program.
- Provide City facilities to Contractor to conduct parent and coaches meetings, drafts, training clinics and awards ceremony.

**Financial Information:**

The terms of the Agreement provide for LWS to be paid 80% of the registration fees collected by the City. The registration fees are estimated to be \$27,880 of which LWS will be paid 80% or approximately \$22,304. LWS will also be allowed to rent the concession stand at Freedom Park at \$5.00 per hour and remit a \$100 security deposit. The revenue generated through this agreement has been included in the budget for FY 2016 and 2017.

**Legal:**

Resolution No. 2016-19 has been prepared in accordance with applicable City Code requirements.

**Staff Recommendations:**

Approval of Resolution No. 2016-19 authorizing the execution of the FY17 recreational co-ed Youth Soccer League Agreement with Lake Worth Sharks, Inc.

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Michele Thompson, CPRP  
Director of Leisure Services