

# CITY OF GREENACRES

## Council Agenda Memo 2016.07CC4.02

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: Carlos I. Cedeño, Public Works Director

SUBJECT: **Resolution 2016-27**  
Florida Department of Corrections Inmate Work Squad Contract  
City Council Agenda Item for 08-01-16

DATE: July 25, 2016

COPIES: James D. Stokes, City Attorney  
Jim McInnis, Acting Finance Director

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### **Background:**

Since Fiscal Year 1998, the City of Greenacres has contracted with the Florida Department of Corrections (DOC) to provide the City with a daily work squad for projects and maintenance activities. Contract Number W1020 Amendment #1 provides for a contract term from November 5, 2016 to November 4, 2017.

### **Analysis:**

The FY 2017 contract scope provides a work squad labor force consisting of one (1) officer and up to six (6) inmate workers per day to the City. The majority of the inmate workers are classified as work releases or in-house DOC work squads. The Corrections Work Squad Officer's annual salary is in the amount of \$56,747 and there are other related expenses from DOC totaling \$750 for safety supplies for the workers.

The contract provides the City with a workforce with DOC supervision. An estimated 5,500 labor hours would be available for projects and maintenance activities. The Work Squad is assigned, but not limited, to the following tasks:

<b>Scheduled Assigned Projects</b>	<b>Time to Complete Task</b>	<b>Frequency of Task</b>	<b>Units</b>
"A" & "B" Canal Mowing & Bank Trimming	2 days	Quarterly	2 miles
(5) Detention Areas and (5) City lakes Landscape Maintenance and Litter Removal	3	Monthly	22.5 acres
Alleyways in Original Section (litter removal and landscaping)	10 weeks	Quarterly	5.5 miles
Median landscaping	2 days	Bi-Annually	46 medians
Right-of-Way Landscape Maintenance and Litter Removal	1.5 days	Weekly	2.5 miles

Original Section R.O.W. Clean Up	3 – 5 days	Quarterly	16 miles
Ribbon Gutter Clean Up	2 weeks	Annually	City-wide
Right-of-Way Landscaping Maintenance	2 days	Monthly	2.5 miles
Median Curb Clean Up	3 days	Bi-Annually	70 medians
City Park Landscape Maintenance and Litter Removal	3-5 days	Bi-Weekly	7 Parks
Misc. Projects (Landscape enhancements, minor construction and other labor intensive assignments)	2-4 Weeks	As-needed	Throughout City

**Financial:**

The Corrections Work Squad Officer's salary and other related expenses (DOC payments and other City expenses) total \$60,537 which is budgeted in the Fiscal Year 2017 budget. The City provides the DOC with a 15 passenger van, fuel, a cellular phone, and basic landscaping tools. In return, the City will receive over 5,500 hours of labor at low cost.

**Legal:**

The Resolution has been prepared in accordance with applicable City Code requirements.

**Staff Recommendation:**

*Approval* of Resolution No. 2016-27, approving Contract Number W1020 Amendment #1 between the Florida Department of Corrections and the City of Greenacres.

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Carlos I. Cedeño  
Public Works Director

Attachments:

1. Resolution No. 2016-27
2. Contract No. W1020 Amendment 1