



City of Greenacres

Building Department

5800 Melaleuca Lane □ Greenacres □ Florida □ 33463-3515
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AS-BUILT PROJECTS

(Projects that have been built without permits, such as carports, screen rooms and garages turned into living quarters, room additions, etc). This method of complying unpermitted work is subject to confirmation that the work has not violated any zoning regulations or other codes or laws.

This checklist is designed to expedite permit application processing by ensuring that all required documentation is submitted with your application.

Submit one copy of the permit application and two (2) copies of the following required information:

_____ 1. Plans:

- _____ (a) Drawn to scale, maximum size 24" x 36"
- _____ (b) To show all the work performed, in detail
- _____ (c) To be signed and sealed by a Florida Licensed Engineer.

_____ 2. A private engineer (Florida licensed) is to provide a letter certifying that the work was done according to code.

_____ 3. Owner/builder Affidavit (if required)

GENERAL INFORMATION

- (a) Permit application completed by contractor or owner (if owner/builder).
- (b) On permit application, explain work completed by current owner or a previous owner. Refer to the work as "As-Built".
- (c) Permit fee will be tripled in accordance with Resolution 2000-20.

SPECIFIC REQUIREMENTS

The engineer's letter to include building, plumbing, electrical and mechanical. (If engineer not qualified to comment on M.E.P., additional letters from other engineers are to be submitted.)

Signature of Applicant

Date

Applicant Name Printed