



**CITY OF GREENACRES  
BUILDING DEPARTMENT**

5800 Melaleuca Lane  
Greenacres, Florida 33463  
Tel: (561) 642-2052  
Fax: (561) 642-2049  
www.ci.greenacres.fl.us

PERMIT # \_\_\_\_\_

**OWNER-BUILDER AFFIDAVIT & DISCLOSURE STATEMENT FORM**

State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, on site supervision of the construction yourself. You may build or improve a one-family or two-family residence. The residence must be for your own use and occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by the City of Greenacres. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

I, \_\_\_\_\_, the owner of property legally  
(Print Name)  
(attach copy of current homestead exemption) described as \_\_\_\_\_

Address \_\_\_\_\_

do hereby certify, that I have read the foregoing, and am aware of my responsibilities and liabilities for construction work on the above-described property. I do hereby covenant and agree to abide by each of the aforesaid stipulations. I further understand that any falsification of this affidavit constitutes fraud and may result in revocation of this permit.

\_\_\_\_\_  
Owner Signature  
\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Date

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The for going instrument was acknowledged before me this \_\_\_\_\_ date,

by \_\_\_\_\_,

who is personally known to me or produced \_\_\_\_\_ as  
identification.

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
NOTARY NAME; TYPED OR PRINT