



**CITY OF GREENACRES  
PETITION TO ABANDON/VACATE**

**INSTRUCTIONS TO APPLICANT:**

1. Answer all questions completely.
2. A filing fee in the amount of Five Hundred Fifty Dollars (\$550.00) and advertising fees in the amount of Two Hundred Dollars (\$200.00) must accompany this application. **Since advertising costs vary, the final amount will be reconciled upon receipt of invoice from the newspaper.**
3. Provide required attachments as shown on the attached instructions sheet.

The undersigned hereby petitions the City of Greenacres to vacate, abandon, discontinue and close \_\_\_\_\_ and to renounce and disclaim any *use and introductory description of petition site* right of the City to any land in connection therewith.

The undersigned hereby certify:

1. Legal Description of the petition site. (**Exhibit #**\_\_\_\_\_).
2. That the title of interest of the City and the Public in and to the (**Easement, Plat, or Right-of-Way**) was acquired and is evidenced by (**Plat #**\_\_\_\_\_ **and Identification, or type of Deed**) recorded in (**Plat Book #**\_\_\_\_\_, **Page #**\_\_\_\_\_, **Road Book #**\_\_\_\_\_, **and Page #**\_\_\_\_\_, **or Official Record Book #**\_\_\_\_\_, **and Page #**\_\_\_\_\_), Public Records of Palm Beach County, Florida.
3. That attached hereto is a sealed Survey sketch accurately drawn to show the described (**Easement, Plat, Right-of-Way**) to be abandoned, showing boundaries of abutting properties to the site, all encroachments, drainage and/or utility easements, and existing structures. (**Exhibit #**\_\_\_\_\_).
4. That attached hereto is a location map which clearly and legibly identifies the location of the petition site in relation to the nearest public right-of-way and all affected properties. (**Exhibit #**\_\_\_\_\_).
5. That attached hereto is a listing which clearly and legibly identifies the ownership, includes correct mailing addresses and legal description of the affected properties. (**Exhibit #**\_\_\_\_\_).
6. That attached hereto is an affidavit attesting to the validity of the ownership listing of the affected properties. (**Exhibit #**\_\_\_\_\_).
7. That attached hereto is the approval of, or consent to, this petition by Palm Beach County, the utilities providing service to or within the petition site and/or the drainage district having jurisdiction over the petition site. (**Exhibit #**\_\_\_\_\_).

**See instruction sheets for explanation for each paragraph**

8. That following constitutes a complete and accurate schedule of all owners **abutting** the petition site:

NAME	ADDRESS	DESCRIPTION OF PROPERTY

The owners above have signed a notarized statement consenting to the abandonment of public right-of-way and those consents are attached hereto and made a part hereof. (**Exhibit #\_\_\_\_\_**).

9. That the undersigned certify that in the event this petition is granted, the abandonment of the subject right-of-way will prevent no other property owner from having access to and from their property and no other property owner in the vicinity will be adversely affected.

10. That the undersigned certify the petition site is not a part of any State or Federal highway and was not acquired or dedicated for State and Federal highway purposes; and that such right-of-way is under the control and jurisdiction of the City of Greenacres.

11. That the petitioner's ownership and/or interest in and to the petition site is evidenced by an instrument recorded in Official Record Book \_\_\_\_\_, Page \_\_\_\_\_, Public Records of Palm Beach County, Florida. A certified copy of that source instrument is attached hereto. (**Exhibit #\_\_\_\_\_**).

12. That attached hereto and made a part hereof is evidence of payment of all current taxes on said property. (**Exhibit #\_\_\_\_\_**).

13. The undersigned submits as grounds and reasons in support of this petition the following: (**Exhibit #\_\_\_\_\_**).

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Petitioner \**

\_\_\_\_\_  
*Name of Corporation*

\_\_\_\_\_  
*Print Petitioner's Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Indicate Position of Corporation*

**A NOTARIZED ACKNOWLEDGEMENT MUST BE PROPERLY EXECUTED IN ACCORDANCE WITH THE FLORIDA NOTARY PUBLIC LAW (F.S. 117.01)**

- If petitioner is a Home Owners Association or Condominium Association, attach notarized authorization by Board of Directors to submit petition and provide evidence of Association's authority to increase common areas